

Information on data protection – online examinations and examinations in electronic form

Friedrich Schiller University Jena processes personal data in connection with examinations using electronic media and electronic information and communication technology. With this data protection notice, Friedrich Schiller University Jena would like to inform you about the processing pursuant to Art. 13 GDPR. In addition to this data protection information, the information on data processing for the respective services used in the context of online examinations and examinations in electronic form also applies and is also provided.

1. Name and contact details of the Controller

Friedrich Schiller University Jena
represented by the *Kanzler* (Head of Administration and Finance)
Fürstengraben 1, 07743 Jena, Germany
Telephone: +49 3641 9-402000
Email: kanzler@uni-jena.de

2. Contact details of the Data Protection Officer

Friedrich Schiller University Jena
Legal Office
Fürstengraben 1, 07743 Jena, Germany
Email: datenschutz@uni-jena.de

3. Scope of processing

The following categories of personal data are always subject to processing in written online examinations and examinations in electronic form: the examination performance in text form; details on the user; meeting metadata; audio and video data.

Examinations in electronic form are recorded only with regard to the actual examination performance in text form. Audio and video data generated during the monitoring of students via video conferencing service for the prevention and detection of cheating attempts are not recorded and are only processed for the duration of the examination. The exact scope of data processing varies depending on which of the video conferencing services provided by the University Computer Centre and approved in line with the internal guidelines of the University of Jena the examiner uses. Friedrich Schiller University Jena has made default settings for all of these services in accordance with data protection and information security requirements.

Please note:

In their own interest, students should take appropriate measures to reduce the scope of data processing and the loss of privacy associated with their monitoring via the respective video conferencing service to the extent possible. These measures include, for example, choosing a suitable secluded environment, removing pictures and

personal objects visible in the background, and, if necessary, informing other persons present in the apartment who are not to be captured by the camera if possible.

The recording of the examination in sound and/or image by the students is strictly prohibited and may lead to consequences.

4. Purposes and legal basis of processing

Friedrich Schiller University processes your personal data for the purpose of carrying out higher education examinations in accordance with the Thuringian Higher Education Act (*Thüringer Hochschulgesetz*, ThürHG. The legal basis for data processing is Art. 6 GDPR in conjunction with section 16 of the Thuringian Data Protection Act (*Thüringer Datenschutzgesetz*, ThürDSG) in conjunction with sections 5, 11, 54 and 55 ThürHG. According to these, data processing is lawful if and to the extent that it is necessary for the organization and implementation of examinations.

5. Data recipient

Personal data processed in connection with examinations are generally not disclosed to third parties. The providers of the video conferencing services may gain knowledge of the above-mentioned data, insofar as this is provided for in the respective data processing agreements.

6. Data processing outside the European Union

The video conferencing service "ZoomX" is used at the Friedrich Schiller University of Jena. The operator Zoom is based in the USA. Nevertheless, the data were hosted in Germany, as the Friedrich Schiller University of Jena uses the "ZoomX" service with the involvement of the Deutsche Telekom as provider. The operator Zoom only has access to data within the framework of 3rd level support, insofar as its technical support in problem cases has been actively requested with the involvement of the Deutsche Telekom. 1st and 2nd level support is provided entirely by the Deutsche Telekom as the provider of the service.

The University of Jena has concluded data processing agreements with the provider of the video conferencing services that comply with the requirements of Art. 28 GDPR.

7. Storage period

The personal data concerning you will be stored until the purpose of the data processing no longer applies or after the expiry of statutory or official retention obligations.

8. Rights of the data subjects

Pursuant to the GDPR, you are entitled to the following rights under the conditions specified in the law: right of access (Art. 15 GDPR), right to rectification (Art. 16 GDPR), right to erasure (Art. 17 GDPR), right to restriction of processing (Art. 18 GDPR), right to data portability (Art. 20 GDPR), right to object (Art. 21 GDPR).

Furthermore, you have the right to lodge a complaint with a supervisory authority (Art. 77 GDPR).